



BOARD OF AUTHORITY

Colorado Department of Agriculture
Video Conference Meeting

Wednesday, November 18, 2020 | 9:15 a.m. – 12:15 p.m.

Zoom Meeting +1 669 900 9128

Meeting ID: 852 0427 3733

Passcode: 012549

Item #/Time Estimate	AGENDA ITEMS
A. (2 min)	Call to Order/Attendance (2.6.2)
B. (5 min)	Board Chair's Remarks
C. (5 min)	Public Comment – Presentations will be limited to 5 minutes maximum
D. (5 min)	Approval of Minutes <ul style="list-style-type: none"> • Minutes of the October 28, 2020 Board of Authority Meeting
E. (75 min)	<u>Annual Board Training and Planning</u> <ul style="list-style-type: none"> A. Executive Session for the purpose of receiving legal advice from the Board’s attorney on matters related to the Open Meetings Law, the Colorado Open Records Act, and Conflicts of Interest, pursuant to Section 24-6-402(3)(a)(II), C.R.S. B. Board of Authority Handbook C. Letter of Commitment (2.6.1) D. Conflict Disclosure Form (2.5.4) E. Annual Planning (2.6.10)
F. (60 min)	<u>Board Process</u> <ul style="list-style-type: none"> A. Consideration & Adoption Of Amendments To “Colorado State Fair Authority Rules” 8-CCR 1208-1 B. Consideration of Venue and Event Name Modifications C. 2021 Fair Marketing Plan D. Multi-year Lease Agreement with The Lamar Companies E. Responses to the State Auditor for the 2019 Performance Audit F. Executive Session - Pursuant to section 24-6-402(3)(a)(II): Conference with the Board’s attorney to receive legal advice related to specific questions regarding contract negotiations related to a sponsorship. G. Board Committee Assignments (2.8): <ul style="list-style-type: none"> i. <u>Nominating Committee (2.8.3)</u> – At least two Board members, including a chairperson but not including any current officers, appointed by the Board Chair each year in November. ii. <u>Competitive Exhibits Committee (2.8.5)</u> – Three Board members, appointed by the Board Chair annually in November. H. Board Committee Reports <ul style="list-style-type: none"> i. Governance (Coppom, Mandarich, Tochtrop, Youngs)- None ii. Financial Oversight (Brown, Cafasso, Mandarich)– iii. Nominating () - None iv. Community Linkages (Baca Barragan, Coram, Schliep)- None v. Competitive Exhibits (Schliep, Tochtrop, Youngs) - None vi. Long Range Planning* (Coppom) – None <p>*to be sunsetted upon completion of Visioning</p>



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<p>(10 min)</p>	<p>MONITORING CEO PERFORMANCE (Policy 4.4) Board acts to accept/reject the following monitoring reports due/submitted since last meeting</p> <p>INSTRUCTIONS FOR THESE AGENDA ITEMS: It is important that the Board be sure its members are carrying out their <u>out-of-meeting duty</u> to read the GM’s reports. If Board members have specific questions they would like answered, rather than put the GM on the spot in a meeting, they should afford the courtesy of letting the GM know any concerns/questions they would have that might preclude them from concurring that the report demonstrates consistency with the policy.)</p> <p>A. Ends Monitoring</p> <table border="1" data-bbox="326 747 943 835"> <thead> <tr> <th>POLICY #</th> <th>TITLE</th> </tr> </thead> <tbody> <tr> <td>1.1</td> <td>Annual Fair</td> </tr> </tbody> </table> <p>Suggested Motion: “MOTION: that the Board approve that the GM’s monitoring report on Ends Monitoring Policy #1.1 (Annual Fair) “conveys (a) interpretations of the policy provisions that are reasonable, and (b) that the report reasonably substantiates compliance with the policy provisions, consistent with the GM’s interpretations.”</p> <p>B. Management Parameters Monitoring</p> <table border="1" data-bbox="326 1073 943 1194"> <thead> <tr> <th>POLICY #</th> <th>TITLE</th> </tr> </thead> <tbody> <tr> <td>3.3</td> <td>Financial Condition and Activities</td> </tr> <tr> <td>3.5</td> <td>Financial Planning and Budgeting</td> </tr> </tbody> </table> <p>Suggested Motion: “MOTION: that the Board approve that the GM’s monitoring report on Management Parameters Policy #3.3 (Financial Condition and Activities) and #3.5 (Financial Planning and Budgeting) “conveys (a) interpretations of the policy provisions that are reasonable, and (b) that the report reasonably substantiates compliance with the policy provisions, consistent with the GM’s interpretations.”</p>	POLICY #	TITLE	1.1	Annual Fair	POLICY #	TITLE	3.3	Financial Condition and Activities	3.5	Financial Planning and Budgeting
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<p>G. (10 min)</p>	<p>GM/Staff Updates</p> <ul style="list-style-type: none"> A. Competitive Exhibits and Agriculture Manager B. License Plate Donation C. Fair-time Marketing Request for Proposals D. Drive Thru COVID-19 Testing Site 										
<p>H. (5 min)</p>	<p>Board Schedule:</p> <ul style="list-style-type: none"> A. Upcoming Board Meetings: <ul style="list-style-type: none"> a. Board meeting, December 16, 2020 -10:00 a.m. b. Board meeting, January 17, 2021 -10:00 a.m. B. Other meetings/events to be on Board members’ calendars: C. Summary of Follow-Up Items: <ul style="list-style-type: none"> a. At the February Board Meeting, the Governance Committee recommends GM performance evaluation for Board consideration and submission to the Commissioner of Agriculture (2.3.5). 										



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I. (5 min)	Board Meeting Evaluation Brief discussion of: <ul style="list-style-type: none">▪ What worked really well at this meeting?▪ What we could have done to make it more productive?
J.	Adjourn