



BOARD OF AUTHORITY

Colorado Department of Agriculture
Video Conference Meeting

Wednesday, December 16, 2020 | 10:00 a.m. – 12:00 p.m.

Zoom Meeting +1 669 900 9128

Meeting ID: 865 3481 7826

Passcode: 024820

Item #/Time Estimate	AGENDA ITEMS
A. (2 min)	Call to Order/Attendance (2.6.2)
B. (5 min)	Board Chair's Remarks
C. (10 min)	Welcome Commissioners Erin Michalski and Nicole Weathers/Introductions
D. (5 min)	Public Comment – Presentations will be limited to 5 minutes maximum
E. (10 min)	Approval of Minutes <ul style="list-style-type: none"> • Minutes of the November 18, 2020 Board of Authority Meeting
F. (5 min)	Board Process <ol style="list-style-type: none"> a. Special Election for Vacant Board Offices b. Gold Card Nominations c. Consideration of Venue and Event Name Modifications d. Multi-year Lease Agreement with The Lamar Companies e. Multi-year Contract for Comprehensive Marketing Services <ol style="list-style-type: none"> i. The Board may enter into executive session, pursuant to section 24-6-402(3)(a)(III), C.R.S., to discuss procurement matters related to Colorado State Fair RFP BSFA 2021*096 , which is required to be kept confidential pursuant to section 24-101-401(1), C.R.S., and R-24-101-401-01, 4 CCR 801-1, with the Department of Agriculture’s Procurement Official. f. Responses to the State Auditor for the 2019 Performance Audit <ol style="list-style-type: none"> i. The Board may enter into executive session, pursuant to section 24-6-402(3)(a)(II), C.R.S., to receive legal advice from its counsel regarding confidential memoranda prepared for the board. g. Board Committee Reports <ol style="list-style-type: none"> i. Governance (Coppom, Mandarich, Tochtrop) – November 24, 2020 ii. Financial Oversight (Brown, Cafasso, Mandarich) – None iii. Nominating (Cafasso, Schliep) – December 4, 2020 iv. Community Linkages (Baca Barragan, Coram, Schliep)- None v. Competitive Exhibits (Schliep, Tochtrop) - None vi. Long Range Planning* (Coppom) – None <p>*to be sunsetted upon completion of Visioning</p>
G. (15 min)	MONITORING CEO PERFORMANCE (Policy 4.4) Board acts to accept/reject the following monitoring reports due/submitted since last meeting INSTRUCTIONS FOR THESE AGENDA ITEMS: It is important that the Board be sure its members are carrying out <u>their out-of-meeting duty</u> to read the GM’s reports. If Board members have specific questions they would like answered, rather than put the GM on the spot in a meeting, they should afford the courtesy of letting the GM know any concerns/questions they would have that might preclude them from concurring that the report demonstrates consistency with the policy.) <ol style="list-style-type: none"> a. Ends Monitoring



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Item #/Time Estimate	AGENDA ITEMS	
	POLICY #	TITLE
	1.1	N/A
	b. Management Parameters Monitoring	
	POLICY #	TITLE
	3.1	Treatment of Customers/Constituents
	3.2	Treatment of Employees and Volunteers
	Suggested Motion:	
	<p>“MOTION: that the Board approve that the GM’s monitoring report on Management Parameters Policy #3.1 (Treatment of Customers/Constituents) and #3.2 (Treatment of Employees and Volunteers) “conveys (a) interpretations of the policy provisions that are reasonable, and (b) that the report reasonably substantiates compliance with the policy provisions, consistent with the GM’s interpretations.”</p>	
H. (60 min)	GM/Staff Updates	
	<ul style="list-style-type: none"> a. Competitive Exhibits and Agriculture Manager b. Fiscal Year 2019/2020 Financial Audit c. Other 	
I. (10 min)	Board Schedule:	
	<ul style="list-style-type: none"> a. Upcoming Board Meetings: <ul style="list-style-type: none"> i. Board meeting, January 13, 2021 -10:00 a.m. ii. Board meeting, February 24, 2021 -10:00 a.m. b. Other meetings/events to be on Board members’ calendars: c. Summary of Follow-Up Items: <ul style="list-style-type: none"> i. At the February Board Meeting, the Governance Committee recommends GM performance evaluation for Board consideration and submission to the Commissioner of Agriculture (2.3.5). 	
J. (5 min)	Board Meeting Evaluation	
	<p>Brief discussion of:</p> <ul style="list-style-type: none"> ▪ What worked really well at this meeting? ▪ What we could have done to make it more productive? 	
K. (5 min)	Adjourn	