

2023 GENERAL COMPETITION REQUIREMENTS

I. INTRODUCTION:

- A.** The Colorado State Fair reserves to itself the final and absolute right to interpret these Competition Requirements, to fairly and impartially settle, determine all matters, questions and differences in regard thereto, or otherwise arising out of or connected with or incident to the Show, and the right to amend or add to these Competition Requirements as its judgments may determine. The Colorado State Fair reserves the right to cancel events or change scheduling if determined necessary. See each division for any specific or special Competition Requirements.
- B.** The following terms, conditions, and requirements are general in nature. They apply to all departments and to all competitions at the Colorado State Fair (“Fair”).
- C.** Additional and specific competition requirements are set forth within each individual Department’s competition requirements sections.
- D.** Every exhibitor entering into any competition at the Fair must comply with the competition requirements as set forth below and must comply with any additional or specific requirements as set forth for each individual competition unless specifically noted otherwise.
- E.** Submission of an entry to the Fair expressly binds the exhibitor to all terms and conditions contained in any and all parts of the Colorado State Fair Exhibitor Handbook, and the Colorado State Fair Authority Rules as adopted at 8 CCR 1208-1 (“Authority Rule” or “Authority Rules”).
- F.** Submission of an entry to the Fair further expressly binds the exhibitor to the expectations of conduct, and the penalties associated with failure to so comply, established in the Colorado State Fair Exhibitor Code of Conduct (“Code of Conduct”), which each exhibitor must sign. The Code of Conduct articulates an exhibitor’s express agreement to conduct himself or herself in compliance at all times with the expectations of the Authority as set forth in the Code of Conduct and express agreement that he or she understands that any action that

contradicts the agreements promised in the Code of Conduct may result in the exhibitor's removal from the Authority's grounds.

II. GENERAL COMPETITION REQUIREMENTS:

- A.** Competition is open to the world except where otherwise specified.
- B.** The Colorado State Fair Authority ("Authority") is not responsible for any loss, damage, or injury to any property while on the Authority's grounds.
- C.** An exhibitor acknowledges and agrees to abide by all competition requirements when he or she signs his or her entry form for competition.
- D.** Exhibitor hereby indemnifies the Authority, the state of Colorado, the Colorado State Fair Board of Authority ("Board"), and the Colorado Department of Agriculture from any and all legal proceedings in regard to a challenge to any competition requirement or Authority Rule.
- E.** Exhibitor acknowledges and agrees that entry into any competition organized and sponsored by the Authority is not a guarantee of competition. Fair reserves the right to deny access onto the Fairgrounds to any person who exhibits symptoms of potentially communicable illness or who refuses to comply with federal, state, and local public health requirements and guidelines. Exhibitor agrees to indemnify and hold harmless the Authority, the state of Colorado, the Board, and the Colorado Department of Agriculture for any damages that may arise as a result of any such denial of entry or request to vacate the Fairgrounds.
- F.** Exhibitor acknowledges and agrees that entry into any competition organized and sponsored by the Authority is at the exhibitor's risk. In the event of any class or division cancelation, program cancelation, or Fair cancelation, exhibitor agrees to indemnify and hold harmless the Authority, the state of Colorado, the Board, and the Colorado Department of Agriculture in any action that may accrue.

G. Entries and Entry Forms:

1. All entries must be made on regulation forms or on the designated online entry system, be properly filled out, and accompanied by all fees whenever required.
2. Entry blanks and instructions for making entries are available upon request or may be found online.
3. No entry will be entitled to a place on the grounds without fully executing and completing the entry process.
4. Colorado State Fair Management (“Management”) assumes no responsibility for errors on the entry forms or online entry system.
5. **Effect of Entry:** Every exhibitor expressly understands and agrees that an exhibitor’s completed entry form is his or her acceptance of all Colorado State Fair Competition Requirements whether set forth in a general or a specific requirement. The exhibitor further agrees and understands that he or she will abide by the competition requirements throughout the duration of his or her time at the Fair. Additionally, the exhibitor agrees and understands that failure to comply with the competition requirements or any Authority Rule may subject him or her to penalties, as determined by the Authority.

H. Every exhibitor attending the Fair must purchase either an All Age Wristband Exhibitor Wristband, a Youth Exhibitor Wristband, or a Daily Gate Admission. Wristbands can be preordered during the entry process through the appropriate department.

1. **All Age Wristbands:** \$45.00 each (good for the 11 days of Fair); wristbands are available to any aged person.
2. **Youth Exhibitor Wristband:** All Youth Exhibitors entered in a 4-H or FFA Show will be able to purchase a discounted Youth Exhibitor Wristband for \$15.00. 4-H and FFA family members that are not entered or competing at the Colorado State Fair will not be able to purchase this discounted wristband.
3. **Daily General Admission Tickets:** Exhibitors, owners, and or spectators can choose to purchase daily general admission by going to Gate 3, 5, or 9. Prices vary throughout the 11 days; please see daily discounts and admission rates on the Colorado

State Fair website. Daily admission can be purchased online at www.coloradostatefair.com.

- I. The Management reserves the right to limit entries to the facilities available and to cancel any division or class in which, in its judgment, the entries are insufficient to secure adequate competition. Management further reserves the right to return entries and any associated fees in the event any competition or class is canceled.
 - J. Management may disqualify and remove any entry that has been entered in violation of these general competition requirements or of any specific competition requirements.
 - K. Entries may not be removed prior to the time listed within each department's competition requirements. No entry may be released without a properly executed release form. Release forms may be obtained from the appropriate Program Manager.
 - L. Management does not discriminate on the basis of race, creed, color, sex, age, or other non-merit factors.
 - M. All premium checks for the current year must be cashed within six months of the date of the check's issue. Exhibitors have until December 31 of the year in which they competed at the Fair to claim checks returned to Management. Any checks not cashed will be void. No replacement checks will be issued after December 31 of the current year.
- III. **DISPUTES:** Management reserves the final and absolute right to interpret all of Fair's Competition Requirements and Authority Rules and to settle questions of interpretation.

IV. **DETERMINATION OF VIOLATIONS:**

The General Manager of the Colorado State Fair ("General Manager"), Director of Agriculture and Competitive Exhibits ("Department Manager"), or the Program Manager of the department in which a violation of any competition term, requirement, or Authority Rule is reported to have occurred prior to, during, or after judging shall make an initial determination as to whether a violation occurred. At no time will any exhibition, judging event, or

other on-going event be delayed, stopped, or interrupted as a result of any allegation of wrong-doing reported to Management or under investigation by Management.

The Program Manager, in consultation with the Department Manager and General Manager shall, upon determining a violation has occurred, make a determination as to any appropriate penalty, or penalties, to impose upon the violating person(s). The penalties available include, but are not limited to, the following:

- A.** The exhibitor in question may be disqualified and forfeit all entry and other fees and all premiums, trophies, and awards from the department.
- B.** Any or all premiums, trophies, and awards won by the exhibitor in any and all Departments may be withdrawn and required to be returned to the Management. All entry and other fees are forfeited.
- C.** The exhibitor may be barred from competition at the Fair for a determined period that may include a lifetime suspension from competition upon the concurrence of the General Manager, the Department Manager, and the Program Manager.
- D.** The entry in question will not be sold in any sales at the Fair.
- E.** For any livestock already sold at the Fair, the Program Manager, in consultation with the Department Manager and the General Manager, may determine to permit the exhibitor to receive the sale proceeds, minus any amount that the Program Manager, in consultation with the Department Manager and General Manager, determines representative of any costs attributable to the exhibitor. In the event that the Program Manager, in consultation with the Department Manager and General Manager, determines that no sale proceeds shall be paid to the exhibitor, an Authority representative shall make contact with the buyer to offer the buyer the following options: 1) receive a full refund of the amount paid; 2) donate the the amount paid to the Colorado State Fair Foundation; or 3) allow the Authority to retain the amount paid as deposit for successive years' Fair sales.
- F.** The Program Manager, Department Manager, or the General Manager may impose any other penalty deemed appropriate.

V. RIGHTS OF APPEAL AND PROCESS OF APPEAL:

The following processes and rights of appeal shall be followed for actions pertaining to competitions at the Fair:

- A.** Within 15 days of the point when the Program Manager, Department Manager, or General Manager determines that a violation has occurred, the General Manager will notify the exhibitor in writing of the violation and the facts that support the violation. Such notification must be mailed to the exhibitor's address as recorded on his or her entry form.
- B.** Such notification must also include a description of any penalty the Program Manager, Department Manager, or the General Manager may assess against the exhibitor.
- C.** Within 15 days of receipt of written notification, the exhibitor may appeal the decision in writing to the Board. The written appeal must be delivered to the Office of the General Manager within the 15 days.
- D.** Any written appeal must include any facts relevant to support the appeal.
- E.** Within 15 days of receipt of the written appeal, the Program Manager, Department Manager, or the General Manager may rescind his or her or their initial determination. The Program Manager, Department Manager, or the General Manager may subsequently make no further determination as to the reported violation. The exhibitor will have no further remedy available upon the rescission of the initial determination.
- F.** Should the Program Manager, Department Manager, or the General Manager take no action on the appeal within 15 days from the date of receipt in the office of the Management, the appeal must be presented at the next regularly scheduled board meeting for the sole purpose of setting a date for a hearing on the appeal. The exhibitor will be notified in writing after the board meeting of the date of the appeal.
- G.** The Board shall appoint a hearing panel which will be comprised of the following:

1. A member of the Board, who shall serve as the presiding officer;
 2. An individual with expertise in the particular competition;
 3. A person from the public;
 4. An Authority senior employee other than the Colorado State Fair General Manager.
- H. Within 15 days of the conclusion of the hearing, the presiding officer shall submit to the Board, and to the exhibitor, his or her findings and recommend final determination as to the alleged violation(s) and penalties, along with a copy of the exhibitor's appeal.
- I. Upon receiving the recommendation of the presiding officer at the next regularly scheduled board meeting, the Board shall take action upon the recommendation and adopt a final determination at its next regularly scheduled meeting. The exhibitor will receive a copy of the Board's adopted findings and final determination.

VI. GRIEVANCES/PROTESTS:

- A. Whenever any person believes that an exhibitor has engaged in any activity that violates the competition requirements of the Authority or engaged in any unethical activity during the course of a competition, such person may provide his or her allegations of wrong-doing to the Management for review. Any person making such a report must do so on a form provided by Management and as set forth in the remainder of this paragraph VI.
- B. Any grievance must be personally presented to the Program Manager, Department Manager, and to the General Manager on a form that may be obtained at the office of Management.
- C. Any grievance so submitted must be accompanied by a \$300 bond. This bond may be returned if the General Manager, Department Manager, or the Program Manager, whichever reviews the grievance, determines that the facts described constitute a violation.
- D. Any grievance must be presented within 24 hours of the occurrence of the alleged infraction for all livestock activities and prior to the official closing of the Fair for all other activities. In the event a grievance is presented after judging has begun on the item or activity in question,

the judging will proceed, and the grievance will be handled as if the grievance had been presented following the judging.

- E. Any grievance must be presented in writing and sworn to. The grievance must state the name of the exhibitor who has allegedly committed a violation, the entry and class in question, the specific allegations giving rise for the grievance, the facts that support the allegations, and the specific terms and conditions from the competition requirements or elsewhere that govern the alleged misconduct.
 - F. Within 15 days of receipt of any grievance, Management shall notify in writing the person(s) submitting the grievance as to its determination of the validity of the grievance and any actions taken as a result of upholding the grievance. If the grievance is denied, the notification must state the reason or reasons for the denial.
 - G. Upon receipt of a properly presented grievance, the Program Manager and Department Manager will appoint a committee of three disinterested, qualified persons to review the protest and render a decision, which shall be considered final for purposes of appeal under these requirements.
 - H. The person(s) submitting the grievance will have the right to appeal consistent with the Due Process provisions set forth in Section V of the Colorado State Fair General Competition Requirements.
- VII. EXHIBITOR LIABILITY:** Each exhibitor will be solely responsible for any consequential or other loss, injury or damage done to, occasioned by, or arising from, any animal or article exhibited by him or her. Exhibitor agrees to indemnify, and hold harmless, the State of Colorado, Authority and Management thereof from all claims, demands, damages, costs, expenses, or liability costs, suits or actions of every name, kind and description, brought forth from or on account of, injuries or death of any person including but not limited to workers, and the public, or damage to property resulting from the performance of the exhibitor or exhibitor's entries.
- VIII. BARRED EXHIBITORS:** The Colorado State Fair and the Colorado State Fair Board, in cooperation with, and as a member of the North American Livestock Show and Rodeo Managers Association, and Competition Requirement infraction database, reserves the right to refuse entry of any exhibitor who has been barred

from any other show on the basis of unethical practices, disqualified from competition at any major livestock show, from any state fair or county fair, or has had premiums withheld or withdrawn on the grounds of a violation of any Competition Requirement.

- IX. CONCESSIONS AND ADVERTISING PRIVILEGES:** All exhibits, concessions, or commercial privileges are at the sole discretion of Management. Under no circumstances will any advertising matter be allowed to be placed upon buildings, trees, or other places on the grounds, or otherwise distributed, without Management permission.
- X. MAIL & PACKAGES:** Parties wishing to have mail sent to them at the fairgrounds may have it addressed to the Colorado State Fair Authority in care of the intended recipient: 1001 Beulah Avenue, Pueblo, CO 81004. Parties may retrieve their mail on-grounds at the Butler Supply Building, located on the south wall between Gates 1 and 2.
- XI. RETURNED CHECKS:** Any exhibitor issuing a check for payment, which is returned as non-sufficient funds, or for any other reason for not clearing his/her account, will be charged a \$35.00 service charge. The exhibitor will have 5 working days within which to make payment, by cash or money order, in the amount of the check plus the service charge. No exhibitor will be permitted to show until the non-sufficient check has been paid. If any check is returned after an exhibitor has shown, all premiums will be held until the amount of the check is paid, including the \$35.00 service charge by cash or money order. Those who do not reinstate their check within 60 days will be turned over to the State of Colorado Collection Department.
- XII. IRS AND COLORADO DEPARTMENT OF REVENUE COMPLIANCE:** In order to comply with the Colorado Department of Revenue and the Internal Revenue Service tax-reporting requirements, a properly completed current IRS form W-9 must be submitted for any premium earning of \$600.00 or more or any monies derived from a sale. No monies won or earned at the Fair will be paid if the IRS Form W-9 form is incorrect.
- XIII. PREMIUM CHECKS/REFUNDS:** Premium checks and Sale checks will be issued only to the individual exhibitor whose name and Social Security Number have been accepted through the State of Colorado as it appears on the completed IRS form W-9. Checks will not be issued to an exhibitor's relative, company, or fitter. In case of a lost check, please notify the Colorado

State Fair Livestock Office immediately. All premium checks must be cashed by December 31 of the current year. Any checks not cashed will be void. No replacement checks will be issued after December 31 of the current year.

- XIV. BEDDING:** Exhibitors must be familiar with and comply with the specific competition requirements concerning bedding within each individual Department's competition requirements.
- XV. CAMPING:** On-ground camping is limited to pre-paid reserved camping spots only. Camping or overnight stays are not allowed in any parking lot or barn areas of the Authority.
- XVI. DOGS:** NO DOGS are allowed on the fairgrounds other than those on leash for direct competition or service animals, as set forth in section 6.2 of the Authority Rules, 8 CCR 1208-1.
- XVII. ENTRY ERRORS:** The Authority accepts entries as presented and does not check those entries for errors. Exhibitors are responsible for any errors in any entry form.
- XVIII. RESTRICTION ON STATE FAIR AUTHORITY EMPLOYEE PARTICIPATION:** No Authority employee may participate as an exhibitor or sign an entry form as an agent of an exhibitor, in any division or department in which the exhibitor is a department head, judge, or paid employee.
- XIX. PROHIBITION ON EXHIBITOR JUDGES:** No person who is an exhibitor, has an immediate family member who is an exhibitor, is in charge of an exhibit or division, is in charge of a group of exhibitors, or is a member of a group of exhibitors may act as a judge in any competition in which they are exhibiting or have family members who are exhibitors.
- XVII. PROHIBITION OF FAIR VOLUNTEERS TO BE JUDGES:** No person who is a volunteer within a Fair division may act as a judge in any competition within such division.
- XVIII. PROHIBITION OF INTERFERENCE WITH COMPETITIONS:** Direct criticism or interference with the judge, Fair or Management, other exhibitors, association representatives or show officials before, during or after the competitive event is prohibited. In the furtherance of their official duty, all judges, Fair and Management or other show officials shall be treated with

courtesy, cooperation, and respect, and no person shall direct abusive or threatening conduct toward them. If any exhibitor, in any way, whether in person or by agent or representative, interferes with any judge during that judge's adjudication or behaves disrespectfully toward any judge or any Management, then Management may immediately remove said exhibitor from the judging area, may disqualify the exhibitor from further competition, may remove the exhibitor from the fairgrounds, may withhold any prizes that may have been awarded in any other event at the Fair and may be subject to a possible suspension from exhibiting at the Fair for a period of up to three (3) years.

- XIX. SPECIAL AWARDS:** Any special awards that any business or individual contributes for any competition must be collected directly from the business or individual. The Authority is not responsible for the redemption of these awards.
- XX. PREMIUM AWARDS:** Awards and ribbons have no cash value. Premiums will be paid only from the records of the judges' sheets. Premium checks will be issued as soon as auditing, drug testing, if applicable, and processing can be completed.
- XXI. MOTORIZED UTILITY VEHICLES:** Use of any motorized vehicle, including but not limited to, golf carts, motorcycles, mopeds, hoverboards, and scooters must be pre-approved by the General Manager who will base his determination on the applicant's demonstration of hardship without the ability to use such motorized vehicle prior to coming to the Fair.
- XXII. NON-MOTORIZED VEHICLES:** Use of any non-motorized vehicle, including, but not limited to, bicycles, skateboards, or scooters, is not allowed at any time.
- XXIII. FOOD AND LIVESTOCK HANDLING:** Because handling livestock may create exposure to pathogens, including those related to zoonotic animal diseases, the Authority advises and reminds all participants to avoid consuming food in the livestock barns and to properly wash your hands when consuming food after being in the livestock barns or after handling livestock.
- XXIV. DISTRIBUTION OF FOOD ON THE FAIRGROUNDS:** Distribution or sale of food on the fairgrounds is restricted to those persons and vendors who have a fully executed vendor agreement with the Authority. The Authority reserves

the right to confiscate any food items prepared for distribution or sale, including materials and accessories used to prepare such foods, and to impose discipline on any exhibitor who is so engaged, as set forth in Section IV, General Colorado State Fair Competition Requirements.

XXV. OFFICIAL ADDRESS AND PHONE NUMBER:

COLORADO STATE FAIR

1001 Beulah Avenue

Pueblo, CO 81004

(719) 561-8484

1-800-876-4567

General Entry – Ext. 2080

Horse Show – Ext. 2024 or 2025

Livestock – Ext. 2027

XXVI. COLORADO STATE FAIR TICKET INFORMATION - (719) 404-2070

2023 COLORADO STATE FAIR HORSE SHOW COMPETITION AND ENTRY REQUIREMENTS

- I. ENTRIES:** Every entry shall constitute an agreement that the person making it, owner, trainer, lessee, agent, manager, coach, rider, relative, and the horse shall be subject to the 2023 General Competition Requirements, the 2023 General Horse Show Competition Requirements and the requirements of each sanctioning association or organization. All entries must be made on official Colorado State Fair (“Fair”) entry forms or through the Fair’s online entry system. Exhibitors are responsible for their own errors and those of their agents in preparation of entries. All fees are due at check-in to receive back numbers.
- A. ENTRY DEADLINES:** All Online Entries will open on Wednesday, June 1, 2023, and will close as set forth below:
- 1. 4-H HORSE SHOW:** Pre-entries will close Monday, August 11, 2023. All entries must be completed through the online entry portal. Online entries must be completed by 11:59 p.m. August 11, 2023, to be considered on time.
 - 2. 4-H LATE ENTRIES:** Fair will accept 4-H late entries from August 2 - 11, 2023, accompanied by a late fee of \$50 per exhibitor. Late entries must be completed online by 11:59 p.m. August 11, 2023.
 - 3. ALL OTHER HORSE SHOWS:** Pre-entries and stall reservations will close Friday, August 11, 2023. All online entries must be completed by 11:59 p.m. August 11, 2023.
 - 4. ALL OTHER HORSE SHOWS LATE ENTRIES:** Fair will accept late entries from August 12, 2023, through the day before the class entering is being held. A late fee of \$50 per horse will be charged for all new horses entered after the August 12, 2023, deadline. If adding classes to a pre-entered horse no late fee will be charged. The online entry portal will close on August 22, 2023. If you need to enter after the 22nd you will need to do it at the show.

- B. POST CLASS ENTRIES:** Post class entries will be accepted for all horses that are previously entered in other classes within that event. If the event has specific deadlines due to draws and an exhibitor enters after those deadlines, then the exhibitor must draw in the Horse Show Office for first or last in draw order. The only exception is for the cutting classes. If an exhibitor enters in a cutting class after the draw, that exhibitor will go last in that draw.
- C. ENTRY FEES:** Except as set forth elsewhere within the individual Horse Show Premium Pages, all fees must accompany entries, stalls, and passes. Fees for each show are outlined on the specific Horse Show Premium Pages and online entry system. For any check returned to the Fair marked “NSF” or that does otherwise not clear the drafter’s bank, Fair reserves the right to charge a \$35.00 returned-check fee in addition to the cost of registration and to require that any subsequent payment be made in cash, by money order, cashier’s check, or by credit card.
- D. SUBSTITUTIONS AND CANCELLATIONS:** Substitutions and cancellations must be approved through the Colorado State Fair Management (“Management”). All substitutions or cancellations must be in writing or emailed to csf.horseshow@gmail.com.
- E. VET OUT:** Any vet out, i.e., removal of an animal from a competition because of a veterinary directive, received after August 22, 2023, exhibitors will only have entry fees returned. Vet outs prior to August 22, 2023, exhibitors will only receive entry fees, stall fees, and cattle fees returned. The Fair does not return payment for office fees, parking passes or gate passes purchased prior to vet out. Exhibitors canceling entries without a Certificate of Veterinary Inspection (CVI) forfeit all fees. Once a horse is on the Authority’s Grounds, a vet out must come from an Authority-designated veterinarian. All vet out certificates must be turned into the Horse Show Office by the last day of the division in which the horse is competing. Riders and handlers may be substituted at any time provided the change has been made in the Horse Show Office prior to the start of the class and the horse and exhibitor must meet all membership and horse eligibility requirements per the appropriate association. Refunds are at the sole discretion of Management.

- F. ENTRY NUMBERS:** All entry data must be accurately completed before each horse will be assigned an entry number. Entry numbers must always be accurately displayed in the arena in accordance with appropriate association rules.
- G. ORDER OF GO:** Orders of go will be computer-generated unless a physical draw is necessary. At any physical draw, the exhibitors must be present. The 4-H, AQHA, NRCHA, and NRHA Shows all have specific draw time deadlines. 4-H orders of go are available one per county per day for the 4-H Horse Show. All draws for each association show will be available on our Facebook group page: "Colorado State Fair Horse Show Updates"
- H. RESULTS:** All results are subject to verification and review. All Horse Show results are unofficial until Show Management and the sanctioning organization have reviewed and approved those results.
- I. STALLIONS:** Junior exhibitors will not be allowed to ride, drive, or handle stallions in any class except as provided for in the association requirements.
- J. PREMIUM MONIES:** All exhibitors and/or horse owners eligible to win premiums must fill out a W-9 prior to receiving their back numbers. The W-9 must have that individual's Social Security Number or other Tax Identification Number, name, and physical address that the exhibitor lists when filing his/her personal taxes. If an exhibitor chooses to receive premium monies in a corporate or ranch name, all tax information must be correct on the W-9 for the Colorado State Fair Accounting Department (Accounting Department) to accept the W-9 form.
1. Every effort will be made to mail premium checks within 30 days after the conclusion of the Fair. If checks are not received by November 1st, please contact the Accounting Department. Checks must be cashed within six months of the date of issue. Exhibitors have until December 31 of the same year to claim checks returned to Show Management. No replacement checks will be issued after December 31 of the current year.

- K. REFUNDS:** All refunds will be turned into the Accounting Department for processing after the close of Fair. No refund checks less than \$5.00 will be issued.
- II. HORSE SHOW OFFICE:** The Horse Show Office will open August 23, 2023, for 4-H check in. Starting August 24, 2023, the Horse Show Office will open one hour prior to the start of the first class and remain open until thirty minutes after the last class of each day. All Horse Show Office business must be conducted during these hours.
- III. ARENA PROCEDURES:** The show arena is under complete control of Management. Only qualified personnel will be allowed in the show arena during judging. Notice will be served upon all exhibitors as to the time classes will be held, and all horses must be ready and waiting at the show arena gate. A two-minute gate call will be highly enforced. Once gates are closed and the judge has started the class, no exhibitor who is late will be admitted. Barn calls are made as a courtesy. It is the responsibility of the exhibitor to be aware of the progression of the show and be ready for his or her class when the class enters the arena. There will be no refunds for missed classes.
- IV. ATTIRE:** It is the tradition of the show ring that an exhibitor be correctly attired for the class in question, that exhibitors be neatly dressed and horses properly groomed. Show Management may, at its discretion, bar an entry or person from entering the show arena if not properly presented. There will be no refunds for classes missed due to improper appearance.
- V. ARENA PROMPTNESS:** Classes will run according to the published schedule. All horses and exhibitors must be ready and waiting to enter the arena promptly. Exhibitors are responsible for informing the gate steward of tack changes or conflicts that may cause the exhibitor to be late or miss the class. The gate will be held if the gate steward is made aware of an exhibitor delay or conflict. Classes may be split or combined at the discretion of Management.
- VI. CLASS SCHEDULE:** Management reserves the right to rearrange classes if necessary in order to compensate for excessive entries or time shortages. Classes with a draw order will post the draw at the Horse Show Office and at the back of the announcer booths of each arena. All exhibitors will work in the order drawn. Exhibitors not at the gate to work in their draw order will not be allowed to work in that class. Schedule or draw information given over the

phone must be considered unofficial. The most recent information can be obtained from our website at www.coloradostatefair.com and our Facebook group page, "Colorado State Fair Horse Show Updates."

VII. STALLING:

A. STALL RESERVATIONS: Stall reservations must be completed through the online stall reservation system. Exhibitors may reserve stalls after the deadline by paying a late fee of \$50.00 per owner. Payment for stalls is due at time of check-in. Stalls will be assigned by Management. Horses must be placed in the assigned stalls. No change will be permitted without permission from Management. There is no day hauling allowed; therefore, exhibitors must have a stall for every horse entered. Stall fees **do not** include first bedding. Stall fees are based on a per-day basis. All stall rates are listed on the online stall reservation form. If entering multiple shows, please submit one stall form for all shows. The deadlines to request stalls are as follows:

4-H STALL DEADLINE: August 11, 2023 (Must be completed online only.)

ALL OTHER HORSE SHOWS: August 14, 2023 (Must be completed online only.)

- B. ONLINE STALL RESERVATION FORM:** The Online Stall Reservation Forms are available online at www.coloradostatefair.com on each event page. Only submit one stall form for all shows entering. Exhibitors may pay by cash, money order, check, or credit card (Visa or MasterCard) at check-in. The online Stall Reservation Form must be completed by the appropriate deadline.
- C. 4-H STALL REQUESTS:** The 4-H Horse Show Exhibitors may request certain stalls, but Management cannot guarantee any stalls requested. The Show Management will assign all stalls for each County. Each Exhibitor will be stalled within their County Block. No changing of stalls is allowed unless an exhibitor has permission from Management.
- D. ALL OTHER HORSE SHOWS STALL REQUESTS:** All exhibitors who need to stall with a specific person, trainer, or agent must signify that on the online stall reservation form. Full payment is not required until check-in at the Horse Show Office.

E. TACK STALLS: Tack stalls are to be reserved just like horse stalls. They are the same price of a horse stall and are charged by the night. All tack stalls must be reserved through the online Stall Reservation Form.

F. STALL ASSIGNMENTS: Stall assignments will be available at the Horse Show Check-In Station upon arrival to the Fairgrounds. The Horse Show Check-In Station will be open 6:00 am to 9:00 pm. Arrival at any other times may result in a delay in receiving stall assignments and bedding. Please call ahead if you plan to arrive after 9:00 pm. Check-In call: (719) 241-4608.

VIII. FEED & BEDDING: All Horse show exhibitors must purchase their animal bedding through the Colorado State Fair Feed & Bedding Concessionaire. There is no outside bedding allowed in the horse show complex unless the exhibitor has received prior written permission from Show Management. Management will require that any foreign bedding be removed immediately from the Fairgrounds. Any person who fails to remove the outside bedding within one hour of notice will be subject to a fine of \$150.00, payable to Colorado State Fair.

A. Rustic Ranch Supply: The official Colorado State Fair Feed & Bedding Concessionaire is Rustic Ranch Supply. They handle all feed and bedding needs for the Colorado State Fair Horse Show Department. Exhibitors will pay Rustic Ranch Supply directly for all bedding and feed needs. They accept cash, check, Venmo and credit cards (3% fee added for Venmo and credit card payments). Colorado State Fair will have all stall assignments at the check-in station at gate 7. Rustic Ranch Supply will be open from 7 am to 9 pm on move-in days only. They will be open at various times throughout the fair. Hours will be posted on the feed and bedding store door as well as on the mini shed across from B barn. Please call Rustic Ranch Supply directly if you plan to check in after 9:00 pm or need to purchase outside of regularly scheduled hours, and someone will arrive to assist you. **Rustic Ranch Supply: (720) 470-2379**

IX. ARRIVAL & RELEASE: Arrival and release times are listed in individual premium pages for each show. Exhibitors need to check this schedule carefully, as horses will be admitted on grounds only at these scheduled times. Exhibitors must obtain a release from the Horse Show Office in order to take horses off the grounds. Exhibitors are asked to remove horses after they have finished their show competition.

X. PARKING PERMITS & EXHIBITOR ADMISSION:

A. HORSE SHOW EXHIBITOR PARKING PERMITS: No exhibitor parking is allowed inside the Horse Show Complex. Exhibitor vehicles with parking permits will be allowed to park in the Horseman's Lot (as space permits) inside gate 6. If the Horseman's Lot is full, overflow parking is available in the South Lot. A free shuttle service is available for those parking in the South Lot.

B. HORSEMAN'S LOT DAILY PARKING PERMITS: Permits are \$20.00 per day and correspond to a specific assigned parking space number ; permit does not include gate admission. The 4-H shows starting Thursday, August 24, 2023, will be limited to one per owner. Parking permits can be preordered on the horse entry form and picked up in the Horse Show Office when the exhibitor checks in. The association shows starting on Monday, August 28, 2023, will be limited to one per owner. Parking permits can be preordered on the horse entry form and picked up in the Horse Show Office when the exhibitor checks in.

C. HANGAR LOT SEASON PARKING PERMITS: Permits are \$45.00 each (good for 11 days of Fair); permit does not include gate admission. The Hangar lot is located across S. Prairie Ave from the fairgrounds. The association shows starting on Monday, August 28, 2023, will be limited to one per owner with a maximum of 3 per owner. Parking permits can be preordered on the horse entry form and picked up in the Horse Show Office when the exhibitor checks in.

D. EXHIBITOR ADMISSION: Every exhibitor attending the Fair must purchase a Horse Show Wristband or Daily Gate Admission. The Horse Show Office will be selling exhibitor all age wristbands that are good for the entire 11 days of Fair. All Wristbands can be purchased at the time of check-in at the Horse Show Office. n.

XI. HEALTH REQUIREMENTS: All horses entering onto the Colorado State Fairgrounds must be accompanied by a Health Declaration at the check in-station, which must be completed prior to entering the Horse Show Complex. Horses entering Authority's Grounds are subject to examination by a representative of the Colorado State Veterinarian's Office. Any animal showing evidence of infectious, contagious, or communicable diseases may be immediately withdrawn from the show and held at the owner's expense until release from the hold by a representative from the Colorado State Veterinarian's Office after any necessary treatment and additional hold times. Exhibitors must comply with any direction from the Colorado State Veterinarian's Office regarding removal from the Authority's Grounds. Health requirements may change prior to the start of Fair if there is a disease outbreak in Colorado or in the neighboring states.

A. COLORADO ORIGIN:

1. CERTIFICATE OF VETERINARY INSPECTION:

- a. All horses must have a Certificate of Veterinary Inspection ("CVI").
- b. CVIs must be provided to the Show Management at time of arrival.
- c. CVIs must be dated **no more than 7 days** from the date of arrival.
- d. CVIs must identify each animal individually.

2. EQUINE INFECTIOUS ANEMIA: No test required for Colorado-origin horses.

3. VESICULAR STOMATITIS (VSV): Annual notices on vesicular stomatitis will be issued prior to the event as requested by the Colorado State Veterinarian's Office.

4. EQUINE HERPES VIRUS (EHV): Exhibitors are strongly encouraged to take the temperatures of all their horses on a regular and daily basis. In the event of a sudden temperature increase, exhibitors should notify Show Management immediately to arrange for an isolation stall for observation. Annual notices on EHV will be issued prior to the event as requested by the Colorado State Veterinarian's Office.

B. OUT OF STATE ORIGIN:

1. CERTIFICATE OF VETERINARY INSPECTION:

- a. All horses must have a Certificate of Veterinary Inspection (“CVI”)
 - b. CVIs must be provided to the Colorado State Fair Officials at time of arrival.
 - c. CVIs must be dated **no more than 7 days** from the date of arrival.
 - d. CVIs must identify each animal individually.
2. **EQUINE INFECTIOUS ANEMIA:** A NEGATIVE test for Equine Infectious Anemia (AGID or ELISA) is required and must be provided to the Colorado State Fair Official at time of arrival and must be dated no more than one (1) year from date of arrival.

XV. BRAND REQUIREMENT:

A. COLORADO ORIGIN:

1. If your horse(s) is branded with your Colorado registered brand, you must have a brand card identifying you as the brand owner. If your horse(s) is not branded, you must have either: (1) the blue copy of a Colorado brand certificate identifying you as the horse’s owner, or (2) a permanent travel card identifying you as the horse’s owner.
2. If you travel over 75 miles to the Fair from a location in Colorado, you must first get a brand inspection.

B. OUT OF STATE ORIGIN:

1. All horses coming from mandatory brand inspection states must have a current brand inspection certificate. The original copy of the inspection certificate must be presented with the CVI at the time of arrival. All animals found to be improperly shipped will be held until released by the state of origin.
2. All out-of-state exhibitors coming into Colorado for the Fair from non-brand inspection states must provide legal proof of ownership by any of the following:
 - a. Legal bill of sale. The requirements of a legal bill of sale are:
 - i. Seller’s name and address.
 - ii. Buyer’s name and address.
 - iii. Complete description of livestock sold/purchased (the complete description should include the number of head, color, sex, breed markings, registration numbers, and hot brands).
 - iv. Signature of seller.
 - v. Signature of buyer; and
 - vi. Name, address and signature of witness.
 - b. Registration Papers

3. STATE VETERINARIAN'S OFFICE - COLORADO DEPARTMENT OF AGRICULTURE:
305 Interlocken Parkway, Broomfield, CO 80021
Contact Number: (303) 869-9130
Website: <https://www.colorado.gov/aganimals>
Equine Disease Communications Center: <http://www.equinediseasecc.org>