



BOARD OF AUTHORITY

The Penrose House Conference Center

1661 Mesa Avenue, Colorado Springs, Colorado 80906

Wednesday, November 15, 2023 | 10:00 a.m. – 4:00 p.m.

Call-in Option +1 719 359 4580 Meeting ID: 849 5073 8783 Passcode: 248514

Item #/Time Estimate	AGENDA ITEMS
A. (5 min)	Call to Order/Attendance (2.6.2)
B. (5 min)	Board Chair's Remarks
C. (5 min)	Public Comment – Presentations will be limited to 5 minutes maximum
D. (5 min)	Approval of Minutes a. Minutes of the October 25, 2023 Board of Authority Meeting
E. (75 min)	<u>Board Process</u> a. 2023 State Fair Marketing Report and Recap of 2023 Marketing Plan b. Board Committee Assignments (2.8): i. Financial Oversight Committee (2.8.2) – At least three members, including a chairperson, appointed by the Board each year in November. ii. Nominating Committee (2.8.3) – At least two Board members, including a chairperson but not including any current officers, appointed by the Board Chair each year in November. iii. Competitive Exhibits Committee (2.8.5) – Four Board members, appointed by the Board Chair annually in November. c. Board Appoints liaison to Foundation Board at November Board Meeting (2.2.6) d. Consider Changes to Governing Policy 1.1.B.i based on Monitoring Report 1.1 e. Chair Appoints Members to Capital Campaign Committee (2.8.6) f. Board Committee Reports i. Governance (Brown, Hybl , Mandarich, Schliep) ii. Financial Oversight (vacant, vacant, vacant) iii. Nominating (vacant, vacant) iv. Community Linkages (Allen, Suniga, Weathers , vacant) v. Competitive Exhibits (vacant, vacant, vacant, vacant) vi. Capital Campaign



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	(Hybl, Klapper, Michalski, Book, Bosworth, Daurio, DeRose, Wiseman)										
F. (30 min)	<p>MONITORING CEO PERFORMANCE (Policy 4.4)</p> <p>Board acts to accept/reject the following monitoring reports due/submitted since last meeting</p> <p>INSTRUCTIONS FOR THESE AGENDA ITEMS: It is important that the Board be sure its members are carrying out their out-of-meeting duty to read the GM’s reports. If Board members have specific questions they would like answered, rather than put the GM on the spot in a meeting, they should afford the courtesy of letting the GM know any concerns/questions they would have that might preclude them from concurring that the report demonstrates consistency with the policy.)</p> <p>a. Ends Monitoring</p> <table border="1" data-bbox="311 1071 1097 1182"> <thead> <tr> <th>POLICY #</th> <th>TITLE</th> </tr> </thead> <tbody> <tr> <td>1.1</td> <td>Annual Fair</td> </tr> </tbody> </table> <p>b. Management Parameters Monitoring</p> <table border="1" data-bbox="311 1260 1097 1423"> <thead> <tr> <th>POLICY #</th> <th>TITLE</th> </tr> </thead> <tbody> <tr> <td>3.3</td> <td>Financial Condition and Activities</td> </tr> <tr> <td>3.5</td> <td>Financial Planning and Budgeting</td> </tr> </tbody> </table> <p>Suggested Motion:</p> <p>PROPOSED MOTION: “I move that the Board approve that the GM’s monitoring reports on Policy #1.1 (Annual Fair”), #3.3 (Financial Condition and Activities), and #3.5 (Financial Planning and Budgeting) conveys (a) interpretations of the policy provisions that are reasonable, and (b) that the report reasonably substantiates compliance with the policy provisions, consistent with the GM’s interpretations.”</p>	POLICY #	TITLE	1.1	Annual Fair	POLICY #	TITLE	3.3	Financial Condition and Activities	3.5	Financial Planning and Budgeting
POLICY #	TITLE										
1.1	Annual Fair										
POLICY #	TITLE										
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3.5	Financial Planning and Budgeting										
G. (60 min)	Break for Lunch										
H. (105 min)	GM/Staff Updates										



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	<ul style="list-style-type: none"> a. 2023 Colorado State Fair Reports <ul style="list-style-type: none"> i. Public Safety ii. Programming and Partnerships <ul style="list-style-type: none"> a. Food Concessions b. Commercial Exhibits c. Attractions d. Special Events e. Sponsorship iii. Agriculture and Competitive Exhibits <ul style="list-style-type: none"> a. General Entry & Fine Art Show b. Horse Show c. Livestock Show d. Small Animal Show v. Financials b. Staffing Update c. FY 22-23 Financial Audit d. Staff Holiday Party e. Outstanding Invoices for Board Members f. Other
<p>I. (60 min)</p>	<p><u>Annual Board Training</u></p> <ul style="list-style-type: none"> a. The Board may enter Executive Session for the purpose of receiving legal advice from the Board’s attorney on matters related to the Open Meetings Law, the Colorado Open Records Act, and Conflicts of Interest, pursuant to Section 24-6-402(3)(a)(II), C.R.S. b. Letter of Commitment (2.6.1) c. Conflict Disclosure Form (2.5.4)



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J. (5 min)	<p>Board Schedule:</p> <ul style="list-style-type: none"> a. Upcoming Board Meetings: <ul style="list-style-type: none"> i. Board Meeting, December 20, 2023 (Remote) ii. Board Meeting, January 24, 2024 (Broomfield) b. Other meetings/events to be on Board members' calendars: <ul style="list-style-type: none"> i. Legislative Audit Committee Hearing in January or February (Denver) ii. Senate Confirmation Hearings during the regular 2024 Legislative Session (Denver) c. Summary of Follow-Up Items: <ul style="list-style-type: none"> i. Governance Committee recommends GM midyear performance Evaluation for Board consideration and submission to Commissioner of Agriculture in February (2.3.5)
K. (5 min)	<p>Board Meeting Evaluation</p> <p>Brief discussion of:</p> <ul style="list-style-type: none"> ▪ What worked really well at this meeting? ▪ What we could have done to make it more productive?
L.	<p>Adjourn</p>