



# BOARD OF AUTHORITY

## Governance Committee

Video Conference Meeting

Monday, November 6, 2023 | 2:00 p.m. – 3:30 p.m.

Call-in Option +1 719 359 4580 Meeting ID: 897 0400 0954

Item #/Time Estimate	AGENDA ITEMS
A. (5 min)	<b>Call to Order/Attendance</b>
B. (5 min)	<b>Committee Chair's Remarks</b>
C. (2 min)	<b>Approve Previous Meetings Minutes</b>
D. (40 min)	<b><u>Committee Process</u></b> <ul style="list-style-type: none"><li>a. General Manager's Performance Evaluation (2.3.5)</li><li>b. Modify Board Governing Policy 3.3.8 (Financial Condition &amp; Activities)</li><li>c. State Fair Foundation MOU<ul style="list-style-type: none"><li>i. The Board may enter Executive Session for the purpose of receiving legal advice from the Board's attorney related to the proposed MOU, pursuant to Section 24-6-402(3)(a)(II), C.R.S.</li></ul></li><li>d. Fiesta Day Committee MOU</li><li>e. Other</li></ul>
E. (5 min)	<b>Committee Meeting Evaluation</b> <p>Brief discussion of:</p> <ul style="list-style-type: none"><li>▪ What worked really well at this meeting?</li><li>▪ What we could have done to make it more productive?</li></ul>
F. (3 min)	<b>Adjourn</b>



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	<p><b>Deliverable #1:</b> As directed by the Board or requested by the Chair, preparation and/or review of proposed policy/Bylaws revisions and implications for Board consideration.</p> <p><b>Deliverable #2:</b> Upon appointment of new Board members, arrangement of orientation in the Board’s governing process, an operational overview, and strategic issues of the Board’s choosing.</p> <p><b>Deliverable #3:</b> Recommendations for Board consideration regarding additional Board training opportunities to enhance the Board’s governance skills and capabilities.</p> <p><b>Deliverable #4:</b> Recommendations for Board consideration regarding the General Manger’s performance evaluations required by Policy 2.3.5.</p> <p><b>Deliverable #5:</b> Periodic communications with the Chief Administrative Officer of the Department of Agriculture to ensure training and statutory compliance.</p> <p><b>Deliverable #6:</b> Revise, as necessary and in cooperation with the Department of Agriculture, the professional job description of the General Manager.</p> <p><b>Authority:</b> To incur costs as budgeted and management time as needed.</p> <p><b>Composition:</b> Chaired by Vice-Chair, to include Board Chair plus 2 additional Board members appointed by the Board each year in May.</p>