



Application for Commercial Exhibit Space August 23 - September 2, 2024

Business Information

Legal Business Name/DBA Name _____

*Must match name on Certificate of Insurance

Owner/Responsible Party: _____

Address: _____

City: _____ State: _____ ZIP: _____

Primary Phone: _____ Secondary Phone: _____

E-Mail Address: _____

Website: _____

On-Site Manager Name: _____ Phone: _____

*this person will serve as the emergency contact if needed during the Fair

Products/Services

Colorado Proud Member? Yes No

List **ALL** products or services you wish to market/display/sell, and attach another sheet if needed. Brand names must be included if applicable. Broad descriptions such as “toys” are not acceptable. **Be sure to include any coupons or informational items that will be distributed.** If an item is not listed below, you will not be allowed to sell it in your booth. Once a contract is issued, any changes to this product list must have written approval. **The following items are not allowed to be sold or distributed in any way:** knives, swords, firearms (including any realistic toy versions), noisemakers, smoke bombs, tobacco products, laser lights, silly string, shock devices, drug paraphernalia and counterfeit or “knock off” items, or any other items considered inappropriate by the Colorado State Fair.

Space Request

Indoor	10' x 10'	10' (front) x 20' (deep)	Corner
Outdoor	20' x 20'	20' (front) x 10' (deep)	Other: _____

Minimum size is 10' x 10', however; some outdoor areas may have larger minimum requirements. Total square footage requirements must include awnings, tie-downs, overhangs, trailer hitches, and room to operate.

1st choice location: _____ 2nd choice: _____

Utilities

All booths will include one 110v/20a plug, additional charges may apply for higher needs.

110 volt 20 Amp 30 Amp
220 volt 50 Amp Other: _____

Type of Business (check all that apply)

On-site sales Pitch product with microphone Provide literature/information
Giveaway/Raffle Coupons Food/Beverage Samples
Other: _____

References/History

Please provide two references with contact information from fairs or shows that you have participated in over the last three years:

- 1) _____
- 2) _____

Selection Process

- **Do NOT send payment with this application.** This application is not a guarantee of space.
- The application must be completely filled out, signed, and submitted with photos in order to be reviewed.
- If accepted, a contract will be emailed to you. This email will outline payment schedule, insurance requirements, and other important information.
 - Once a contract has been emailed, you will have 14 business days to reply with a signed copy of the contract. Payment is due in full no later than **July 8th, 2024.**

Signature

Name (print): _____ Signature: _____ Date: _____

Please return completed application via mail or email below.
Colorado State Fair | 1001 Beulah Avenue Pueblo, CO 81004
Lindsey Huntsman, Vendor Manager
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