



**Application for Commercial Exhibit Space**

August 22nd – September 1st, 2025

**Business Information**

Legal Business Name/DBA Name \_\_\_\_\_

\*Must match name on Certificate of Insurance

Owner/Responsible Party: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Website: \_\_\_\_\_

On-Site Manager Name: \_\_\_\_\_ Phone: \_\_\_\_\_

\*this person will serve as the emergency contact if needed during the Fair

**Products/Services**

List **ALL** products or services you wish to market/display/sell, and attach another sheet if needed. Brand names must be included if applicable. Broad descriptions such as “toys” are not acceptable. Be sure to include any coupons or informational items that will be distributed. If an item is not listed below, you will not be allowed to sell it in your booth. Once a contract is issued, any changes to this product list must have written approval. **The following items are not allowed to be sold or distributed in any way:** knives, swords, firearms (including any realistic toy versions), noisemakers, smoke bombs, tobacco products, laser lights, silly string, shock devices, drug paraphernalia and counterfeit or “knock off” items, or any other items considered inappropriate by the Colorado State Fair.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Space Request**

- Indoor                       10' x 10'                       10' (front) x 20' (deep)    Corner
- Outdoor                       20' x 20'                       20' (front) x 10' (deep)    Other: \_\_\_\_\_

Minimum size is 10' x 10', however; some outdoor areas may have larger minimum requirements. Total square footage requirements must include awnings, tie-downs, overhangs, trailer hitches, and room to operate.

1<sup>st</sup> choice location: \_\_\_\_\_ 2<sup>nd</sup> choice: \_\_\_\_\_

## Utilities

All booths will include one 110v/20a plug. Additional charges may apply for higher voltage/amperage needs.

- 110 volt       20 Amp       30 Amp  
 220 volt       50 Amp       Other: \_\_\_\_\_

## Type of Business (check all that apply)

- On-site sales       Pitch product with microphone       Provide literature/information only  
 Food or beverage samples       Giveaway/Raffle (must be approved)       Other: \_\_\_\_\_  
 Coupon Distribution

## References/History

Have you previously exhibited at the Colorado State Fair?

- No     Yes    In which year(s)? \_\_\_\_\_ Under what business name? \_\_\_\_\_

Please provide two references with contact information from fairs or shows that you have participated in over the last three years:

- 1) \_\_\_\_\_  
2) \_\_\_\_\_

## Selection Process

- **Do NOT send payment with this application.** This application is not a guarantee of space.
- The application must be completely filled out, signed, and submitted with photos in order to be reviewed.
- If accepted, a contract will be emailed to you. This email will outline payment schedule, insurance requirements, and other important information.
  - Failure to return signed contract, insurance, or payment will result in cancellation of your contract and the booth space will be offered to the next vendor.
- Returning vendors have priority space reservation until February 28th, 2025. New vendor applications will be reviewed beginning March of 2025.

## Signature

By signing this application, you certify that you have read and understand the information in the Commercial Exhibits Manual (available at [coloradostatefair.com](http://coloradostatefair.com) or by request). Applicant agrees to abide by all Colorado State Fair rules and regulations and, furthermore agrees that "My firm acknowledges the rules and regulations set forth by the Colorado State Fair and that our employees and representatives will at all times observe, perform, and abide by such rules". It is understood that if you cancel, for any reason, the exact damages to the Colorado State Fair Authority would be difficult to ascertain, therefore; all monies paid may be retained by the Fair Authority as liquidated damages.

## Authorized Agent:

Name (print): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return completed application via mail or email below.  
Colorado State Fair | 1001 Beulah Avenue Pueblo, Co 81004  
Lindsey Huntsman, Vendor Manager  
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