

Colorado State Fair Authority Board of Commissioners

Notice of Financial Oversight Committee Meeting to Be Held

Thursday, January 15, 2026, (3:00 p.m.)

Colorado State Fairgrounds - 1001 Beulah Avenue, Pueblo, Colorado 81004

Zoom Meeting

Zoom Link: <https://us02web.zoom.us/j/87213125165?pwd=LfRadB3xEXbvN8MFZnkK8miWDvMpgN.1>

Meeting ID: 872 1312 5165

Passcode: 381163

Agenda

A. Call to Order

B. Attendance

C. Committee Chair's Comments

D. Approval of Minutes

- a. Minutes from the December 15, 2025, Committee meeting

F. Committee Process

- a. Revenue Recognition
- b. Concert Spending Limit Guidance
- c. Multi-Year Contracts (Rodeo and Carnival)
- d. Upcoming Meetings
- e. Other

G. Committee Meeting Evaluation

- a. What worked really well at this meeting?
- b. What could we have done to make it more productive?

H. Adjourn

Pursuant to the Americans with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any Colorado State Fair Authority Board, Committee or any Advisory meetings, or in connection with other Colorado State Fair Authority Board activities, may request assistance by contacting Deniece Armijo at the Colorado State Fair Authority Board Administration Offices in the Palace of Agriculture, 1001 Beulah Avenue, Pueblo, Colorado, or 719-404-2033, during normal business hours. Requests should be made one week in advance whenever possible.

Committee Deliverables, Authority, and Composition

Deliverable #1: Review with the financial auditor any problems encountered performing the audit, the audited financial statements, and any management letter provided by the auditor

Deliverable #2: Recommendations for Board consideration regarding revisions to the Board's fiscal policies.

Deliverable #3: Review of bids and recommendations presented to the Board for approval of multi-year year-round revenue contracts, and the carnival vendor contract.

Deliverable #4: "Direct Inspection" (internal audit) monitoring of compliance with the Board's fiscal policies (Financial Condition, Asset Protection, Budget, Compensation and Benefits), as directed/scheduled by the Board per Policy 4.4, Monitoring General Manager Performance.

Authority: To use management time as needed for administrative support, and to incur costs as budgeted for all matters related to the audit.

Composition: At least three members, including a chairperson appointed by the Board each year in November.